



GOVERNMENT OF ASSAM  
GENERAL ADMINISTRATION DEPARTMENT  
DISPUR:.....GUWAHATI-6

Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, gadassam2011@gmail.com, gad.assam@gov.in, gad.assam.gov.in

OFFICE MEMORANDUM

Dated Dispur, the 25<sup>th</sup> October 2019.

No.GAG(B)282/2011/62 :- In supersession of this Department's O.M. No.GAG (B) 282/2011/7 Dated 5<sup>th</sup> June,2013, the Governor of Assam is pleased to revise the seat rent for occupation of Circuit Houses in Assam as follows :-

| Seat rent upto 15 days   | Existing seat rent   | Revised rate of seat rent   |
|--|--|-----------------------------|
| I  | 2  | 3                           |
| I) a) Govt. Servant on duty  | Rs. 50/- Per day per seat.   | Rs. 100/- Per day per seat. |
| b) Govt. Servant not on duty   | Rs. 100/- Per day per seat.  | Rs. 150/- Per day per seat. |
| c) For non official other than those mentioned in Annexure-I of the rules for occupation of Circuit House in Assam.<br>(Annexure enclosed).          | Rs.250/- Per day per seat.   | Rs. 400/- Per day per seat. |
| d) For Officer of N.E.C on duty  | Rs. 50/- Per day per seat.   | Rs. 100/- Per day per seat. |
| e) For Officer of Central Govt. on duty.   | Rs. 80/- Per day per seat.   | Rs. 150/- Per day per seat. |
| f) For Govt. Servant's family members accompanying Govt. Servant on duty.  | Rs. 50/- Per day per seat.   | Rs. 100/- Per day per seat. |
| g) For Govt. Servant's family members accompanying Govt. Servant not on duty.  | Rs. 100/- Per day per seat.  | Rs. 150/- Per day per seat. |
| II) a) Govt. Servant who stays in the Circuit House beyond 15 days with prior permission of the Govt.  | 20% of the basic pay plus Spl. Pay per month on the condition that during the period of stay in the Circuit House the officer shall not draw any house rent allowance. | Same as Before.             |
| b) For an occupant of Circuit House who stays beyond 15 days without prior permission of the Govt.   | Rs. 200/- Per day per seat.  | Rs. 300/- Per day per seat. |
| III) a) Govt. Servant on duty occupying Air conditioned room.  | Rs. 100/- Per day per seat.  | Rs. 150/- Per day per seat. |
| b) Govt. Servant not on duty occupying Air conditioned room.   | Rs. 200/- Per day per seat.  | Rs. 250/- Per day per seat. |
| c) For non-official other than those mentioned in Annexure-I of the "Rules for occupation of Circuit House in Assam" occupying Air conditioned Room. | Rs. 300/- Per day per seat.  | Rs. 500/- Per day per seat. |

Other Charges

| I  | 2  | 3  |
|--|--|--|
| Room heater charge                           | Rs. 50/- Per night                               | Rs. 50/- Per night per room.                     |
| Linen including Mosquito net blanket & towel | Rs. 30/- per set and chargeable every third day. | Rs. 50/- Per set and chargeable every third day. |

An amount of Rs 3000/- instead of Rs 1500/- may be charged per day from each department/ organization for use of the Circuit House Conference Hall.

This will come into force with immediate effect from 1<sup>st</sup> of November, 2019.

*APM 25/10/19*  
(Dr. M. Angamuthu, IAS)

Commissioner & Secretary to the Govt. of Assam  
General Administration Department.

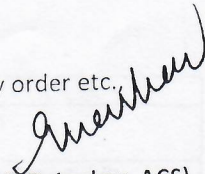
Memo No. GAG (B)282/2011/62-A

Dated, Dispur the 25<sup>th</sup> October, 2019.

Copy to :-

1. P.S. to Principal Secretary to Chief Minister, Assam, Dispur
2. P.S to all Ministers/ Ministers of State , Assam
3. S.O. to Chief Secretary, Assam, Dispur.
4. The Chairman House Committee, Assam Legislative Assembly.
5. P.S to All Additional Chief Secretaries, Assam, Dispur
6. P.S . to all Principal Secretaries, Assam, Dispur
7. All Commissioners of Division, Assam.
8. All Commissioner & Secretaries/ Secretaries, Assam, Dispur
9. Secretary to the Governor of Assam
10. All Principal Secretaries to all Autonomous Councils, Assam.
11. All Deputy Commissioners.
12. All Sub Divisional Officers( Civil) .
13. The Deputy Secretary, Departmentally Related Standing Committee (Grant No.s 12 &21), Assam Legislative Assembly.
14. All Administrative Departments
15. Finance (A& F) Department.
16. The Director of Information & Public Relations , Assam, Dispur. He is requested to give wide publicity of the Office Memorandum
17. The Director of Printing & Stationary, Bamunimaidam for publication in Assam Gazette.
18. Website of General Administration Department, Assam.

By order etc.



(Shri G.D. Laskar, ACS)  
Secretary to the Govt. of Assam,  
General Administration Department.

**ANNEXURE-I**

**CATEGORIES OF OCCUPANTS**

| A. NORMAL ROOM |  |
|----------------|--|
| Sl. No.        | Categories of Occupants  |
| 1.             | Sr. Gr. Govt. Official on Duty   |
| 2.             | Gr. I Govt. Official on Duty   |
| 3.             | Gr. II Govt. Official on Duty  |
| 4.             | Gr. III Govt. Official on Duty   |
| 5.             | Govt. Official not on Duty   |
| 6.             | Family member of Govt. Servants.   |
| 7.             | Official/Non-Official parties sponsored by Govt./Semi Govt. and other recognized bodies.   |
| 8.             | M.P/ MLA and their family members.   |
| 9.             | Ex-M.P/MLA and other family members.   |
| 10.            | Freedom Fighters of Assam & family members.  |
| 11.            | Retd. State Govt. Officials with their family.   |
| 12.            | Chairman /Vice-Chairman of the Board/Public Undertakings etc. of the State Govt. on duty   |
| 13.            | Chairman /Vice-Chairman of the Board/Public Undertakings etc. of the State Govt. not on duty   |
| 14.            | Vice-Chancellors, Officers/Teachers and Employees of University, State Govt. Boards/Public undertakings etc. on duty.  |
| 15.            | Vice-Chancellors, Officers/Teachers and Employees of University, State Govt. Boards/Public undertakings etc. not on duty   |
| 16.            | Chairman/Members /Officers and Employees of APSC/ Assam Board of Revenue/Assam Admn. Tribunal/Gauhati High Court officials on duty.  |
| 17.            | Chairman/Members /Officers and Employees of APSC/ Assam Board of Revenue/Assam Admn. Tribunal/Gauhati High Court officials not on duty.  |
| 18.            | Vice-Chairman and members of Central Admn. Tribunal, Gauhati bench on duty.  |
| 19.            | Vice-Chairman and members of Central Admn. Tribunal, Gauhati bench not on duty.  |
| 20.            | Chairman/ViceChairman/ Members/Officers and employees of Dist. Council of Hill District, Assam, Chief/ Dy.Chief of Interim Bodoland Executive Council /Executive Members/members etc. on duty.     |
| 21.            | Chairman/ViceChairman/ Members/Officers and employees of Dist. Council of Hill District, Assam, Chief/ Dy.Chief of Interim Bodoland Executive Council /Executive Members/members etc. not on duty. |
| 22.            | Central Govt. Officials in connection with the Affairs of the State of Assam.  |
| 23.            | Non-Official members of the state Planning Board and Economic Advisory Council, Assam on duty.   |
| 24.            | Ex-Defence personnels of Assam,Sangeet Natak Academy award winner/ State Cultural pension holders etc.   |

|     |   |
|-----|---|
| 25. | Non-Official visitors(when a single seated room is occupied by one person)  |
| 26. | Non-Official visitors (when a double bedded room is occupied by one person)   |
| 27. | Non-Official visitors (when a double bedded room is occupied by more than one person)   |
| 28. | Bonafide students (Dormitory accommodation).  |
| 29. | Non-Officials going for medical treatment with certificate of the Authorised Medical Attendant Doctor-in- charge of the Govt. Hospital after obtaining approval of D.H.S about non-availability of medical treatment within the State with attendant. |
| 30. | Officers of Assam Cadre going on deputation.  |

| B.VIP/SUITES/ROOMS |  |
|--------------------|--|
| Sl. No.            | Categories of Occupants  |
| 1.                 | Chief Ministers/Ministers/ Speaker/Dy. Speaker of Assam Legislative Assembly, Chief Justice/Judges of Gauhati High Court, Chief Secretary and other Sr. Officials with their family. |
| 2.                 | Retd. State Govt. Officials with family, (As per entitlement while in service)   |
| 3.                 | Official Visitors.   |
| 4.                 | Non-Official Visitors.   |

*Dr. M. Angamuthu*

(Dr.M.Angamuthu, IAS)

Commissioner & Secretary to the Govt. of Assam,  
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