



**GOVERNMENT OF ASSAM**  
**GENERAL ADMINISTRATION (SECRETARIAT PAY FIXATION CELL) DEPARTMENT**  
**DISPUR, GUWAHATI-6**

*Block-A, 2<sup>nd</sup> Floor, Janata Bhawan, Dispur: Guwahati-6, website: <https://gad.assam.gov.in>*

No. GA(SAE). 470776/7

Dated Dispur the 30<sup>th</sup> March, 2024

**OFFICE ORDER**

In pursuance of General Administration (Secretariat Gazetted Cell) Department's Notification No. G.A(SAE) 454870/28 dated 05.03.2024, the pay of 3 (three) nos of Joint Secretaries is fixed straightway with effect from the date of joining as Joint Secretary to the Govt. of Assam in the scale of Pay Band-4 of Rs.30000-110000/- and Grade Pay of Rs.16900/- p.m. based on their last basic pay drawn at lower post of Deputy Secretary in the scale of Pay Band 4 of Rs.30000-110000/- and Grade Pay of Rs.15700/- under Rule 11 (1) of Assam Services (Revision of Pay) Rules, 2017 as shown below against their names.

Sl No	Name of incumbent	Existing Basic Pay in the lower post of Deputy Secretary (In Rs.)	Date of Joining as Joint Secretary	3% of Existing Basic Pay (In Rs.)	Difference of Grade Pay (In Rs.)	Basic pay after Straightway fixation in the post of Joint Secretary (In Rs.)
1	Smt. Chitra Lekha Das	69550	06.03.2024	2090	1200	72840
2	Smt. Anamika Medhi	69550	06.03.2024	2090	1200	72840
3	Sri Lakhyajyoti Hazarika	69640	06.03.2024	2090	1200	72930

Signed by

Chandan Kakoti

Date: 30-03-2024 17:32:28

Deputy Secretary to the Govt. of Assam  
 General Administration Department  
 (Secretariat Pay Fixation Cell)

Dated Dispur the 30<sup>th</sup> March, 2024

**Memo No. GA(SAE). 470776/7-A**

Copy for information and necessary action to:

1. The Deputy Secretary to the Govt. of Assam, General Administration (Secretariat Accounts) Department (2 copies). He is also requested to take an undertaking to the effect that if any excess payment is made due to this fixation of pay if and when detected will be recovered.
2. The Treasury Officer, Dispur Treasury, Guwahati, Assam-06.
3. Officer Concerned.

By order etc.,

**Digitally signed**

Deputy Secretary to the Govt. of Assam  
 General Administration Department  
 (Secretariat Pay Fixation Cell)