



**GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR :: GUWAHATI-6**

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

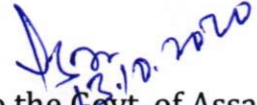
No.S(E)39/2020/25

Dated Dispur, the 13th October, 2020.

NOTICE

The following Officers of Secretariat Administration Department are hereby requested to undergo hands-on training on e-Filing under eOffice to be held at the **Computer Training Centre, Secretariat Administration Department, 1st Floor, Block-A, Janata Bhawan** as per schedule below:

Sl.	Name, Designation & Deptt.	Date & Time
1	Smti. Manjuri Borgohain, Under Secretary, S.A. (Estt.) Department	14-10-2020, 11:00 A.M. to 1:00 P.M
2	Shri Pradip Das, Under Secretary, S.A. (Accounts) Department	
3	Shri Dilip Kr. Das, Under Secretary, S.A. (Accounts) Department	
4	Shri Dimbeswar Bora, Under Secretary, S.A. (Nazarat) Department	
5	Shri Ahindra Changkakati, Under Secretary, S.A. (G. Cell) Department	
6	Shri Mukul Buragohain, Superintendent, S.A. (G. Cell) Department	
7	Smti Jun Jun Goswami, Superintendent S.A. (Estt.) Department	
8	Shri Sanjeeb Chahariah, Superintendent, S.A. (Estt.) Department	
9	Smti. Rupashree Bhattacharjee, Superintendent, S.A. (Accounts) Department	
10	Smti. Mina Boro, Superintendent, S.A. (P. F. Cell) Department	
11	Shri Pancham Pawe, Superintendent, S.A. (Nazarat) Department	
12	Shri Pradip Kr. Sarma, Superintendent, S.A. (Accounts) Department	


Deputy Secretary to the Govt. of Assam,
Secretariat Administration Department.

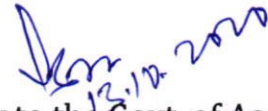
Memo No.S(E)39/2020/25-A

Dated Dispur, the 13th October, 2020.

Copy for information and necessary action to:-

1. P.S. to the Commissioner & Secretary to the Govt. of Assam, SA Department, Dispur, Ghy-06.
2. P.S. to the Secretary to the Govt. of Assam, SA Department, Dispur, Ghy-06.
3. The Nazir, Janata Bhawan. He is requested to provide light refreshment during the training.
4. Officers concerned.
5. Shri T. K. Gogoi, Sr. Technical Director, NIC, Dispur, Ghy-06.
6. Smti. Nilufer Yasmin, Team Lead, eOffice.

By Order etc.,



Deputy Secretary to the Govt. of Assam,
Secretariat Administration Department