



GOVERNMENT OF ASSAM  
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT  
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

Dated Dispur, the 17<sup>th</sup> August, 2021.

No.S(E)47/2009/405

**OFFICE ORDER**

The following Senior Administrative Assistants are hereby deputed to undergo Group-'B' Training (45<sup>th</sup> Batch) for a period of 21 (twenty one) days w.e.f. 20/08/2021 to 16/09/2021 at Secretariat Training School, Assam Administrative Staff College Campus, Khanapara, Guwahati :

Sl. No.	Name of incumbents	Designation	Department
1	Shri Utshab Ch. Das	Sr.A.A.	Sectt. Admn. (Estt.-Pool) Deptt.
2	Shri Hari Bhagwan Singh	Sr.A.A.	Urban Dev. (M.A. Wing) Deptt.
3	Shri Nagen Deori	Sr.A.A.	Sectt. Admn. (Accounts) Deptt.
4	Shri Harihar Kalita	Sr.A.A.	Estt. of Secy., P&RD Deptt.
5	Shri Mafizur Rahman	Sr.A.A.	Irrigation (Budget) Deptt.
6	Shri Kamakhya Nath	Sr.A.A.	Gana Sewa Bhawan
7	Smti. Minati Barman	Sr.A.A.	Water Resources (G&I) Deptt.
8	Smti. Dikha Bordoloi	Sr.A.A.	Education (Higher-Technical) Deptt.
9	Shri Dhiraj Choudhury	Sr.A.A.	Panchayat & Rural Dev. (C) Deptt.
10	Shri Rudra Bora	Sr.A.A.	Hill Areas Dev. Deptt.
11	Shri Girijananda Goswami	Sr.A.A.	Urban Dev. (T & CP Cell) Deptt.
12	Shri Jayanta Gogoi	Sr.A.A.	Personnel (A) Deptt.
13	Shri Kaushik Krishna Saikia	Sr.A.A.	Panchayat & Rural Dev. (B) Deptt.
14	Shri Monoranjan Talukdar	Sr.A.A.	Estt. of OSD, Rev. & DM Deptt.
15	Shri Neelkamal Das	Sr.A.A.	Panchayat & Rural Dev. (B) Deptt.
16	Shri Manashjyoti Sarma (II)	Sr.A.A.	Personnel (B) Deptt.
17	Shri Animesh Konger	Sr.A.A.	Finance (Taxation) Deptt.
18	Smti. Mauchumi Baruah	Sr.A.A.	Animal Husbandry & Veterinary Deptt.
19	Smti. Padmeswari Pegu	Sr.A.A.	Industries & Commerce Deptt.
20	Shri Pranjal Pratim Mudoi	Sr.A.A.	Finance (Budget) Deptt.
21	Shri Mantim Mani Borah	Sr.A.A.	Sectt. Admn. (Nazarat) Deptt.

*JSom*

Waiting List

Sl. No.	Name of incumbents	Designation	Department
1	Smti Kumkum Ranjita Goswami	Sr.A.A.	Panchayat & Rural Dev. (B) Deptt.
2	Shri Jagadish Tanti	Sr.A.A.	Sectt. Admn. (Accounts) Deptt.
3	Shri Lalit Ch. Kalita	Sr.A.A.	Political (A) Deptt.
4	Shri Rajnish Pratim Das	Sr.A.A.	Chief Minister's Sectt.
5	Smti. Rejma Sultana	Sr.A.A.	Public Enterprises Deptt.
6	Shri Nitul Barman	Sr.A.A.	Education (Elementary) Deptt.
7	Shri Kripal Sindhu Das	Sr.A.A.	Rev. & DM (Registration) Deptt.
8	Shri Arunabh Das	Sr.A.A.	Finance (Estt.-A) Deptt.
9	Smti. Smita Bhuyan	Sr.A.A.	Finance (Estt.-B) Deptt.
10	Shri Amitabh Goswami	Sr.A.A.	General Admn. Deptt.

Classes will be held from 09:30 AM to 05:00 PM daily on all working days. They are directed to report in the Secretariat Training School, Assam Administrative Staff College Campus, Khanapara, Guwahati-22 on 18<sup>th</sup> and 19<sup>th</sup> of August, 2021 positively along with a Rapid Antigen Test negative report performed within 48 hours prior to 20<sup>th</sup> August, 2021.

Sd/-  
Deputy Secretary to the Govt. of Assam  
Secretariat Administration (Estt.) Department

Memo No No.S(E)47/2009/405-A  
Copy to:

Dated Dispur, the 17<sup>th</sup> August, 2021.

1. The P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Department, for kind appraisal of the Commissioner & Secretary.
2. Administrative Reforms & Training Department, Dispur for information.
3. The Director of Training, Assam Administrative Staff College, Khanapara, Guwahati-22 for favour of information and necessary action.
4. The Deputy Secretary to the Govt. of Assam, AR & T (STS) Department, Assam Administrative Staff College Campus, Khanapara, Guwahati-22 for favour of information and necessary action with reference to the letter No.AR&T(STS)9/2021/12, dtd. 16/08/2021.
5. Departments/Establishments concerned. They are requested to release the Assistants concerned so as to enable them to undergo the Training as per schedule.
6. Persons concerned. They are directed to attend the Training without fail.

By order etc.,

  
17/8/21

Deputy Secretary to the Govt. of Assam  
Secretariat Administration (Estt.) Department.