

GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No.S(E)78/2017/46

Dated Dispur, the 30th November, 2019

OFFICE ORDER

The following Junior Administrative Assistants are hereby deputed to undergo Induction Training (9th Batch) for a period of 8 (eight) days w.e.f. **09/12/2019 to 18/12/2019** at Secretariat Training School, Assam Administrative Staff College Campus, Khanapara, Guwahati-22:

Sl. No.	Name of incumbents	Designation	Department
1	Md. Rainul Hussain Choudhury	Jr. A.A.	Estt. of Chief Secretary, Assam
2	Shri Hareswar Boro	-do-	Estt. of Secretary, Personnel and AR & T etc. Deptt.
3	Smti. Mitu Patiri	-do-	Printing and Stationery Deptt.
4	Smti. Niruma Chetia Barpatra Gohain	-do-	Secretariat Administration (Issue Branch) Deptt.
5	Shri Arjun Ch. Halo	-do-	General Administration (A) Deptt.
6	Shri Bhupen Ch. Barman	-do-	Estt. of Secretary, Parliamentary Affairs and Health & FW etc. Deptt.
7	Shri Bhaskar Bora (I)	-do-	Gana Sewa Bhawan
8	Shri Kanak Kr. Das	-do-	Estt. of Minister, Agriculture etc. Deptt.
9	Shri Jayanta Sarma	-do-	Panchayat & Rural Development (C) Deptt.
10	Shri Tilak Talukdar	-do-	Urban Development (T&CP Cell) Deptt.
11	Shri Anjan Deka (II)	-do-	Revenue & DM (D.M. Cell) Deptt.
12	Shri Manoj Kalita	-do-	Estt. of Secretary, Social Welfare Deptt.
13	Smti. Puspanjali Basumatary	-do-	Soil Conservation Deptt.
14	Shri Rajendra Chouhan	-do-	Revenue & DM (R&R) Deptt.
15	Shri Mridul Mahanta	-do-	Public Works Deptt.
16	Shri Pulak Ch. Deka	-do-	Secretariat Administration (Estt.-Pool) Deptt.
17	Shri Satish Ch. Bezbaruah	-do-	Chief Minister's Secretariat
18	Shri Bireswar Boro	-do-	Implementation of Assam Accord Deptt.
19	Shri Dilip Sen Deka	-do-	Science & Technology Deptt.
20	Shri Kamini Kanta Kalita	-do-	Election Deptt.
21	Smti. Swarmila Swargiary	-do-	Education Deptt.
22	Shri Golap Inzal	-do-	Labour Welfare Deptt.
23	Smti. Manikha Basumatary	-do-	Water Resources Deptt.
24	Smti. Pranita Bala Das	-do-	Hill Areas Development Deptt.
25	Shri Paban Ch. Roy	-do-	Social Welfare Deptt.
26	Shri Rajani Talukdar	-do-	Environment & Forests Deptt.
27	Shri Prakash Kalita	-do-	Legislative Deptt.
28	Shri Arup Talukdar	-do-	Sectt. Admn. (Vehicle Cell) Deptt.
29	Smti. Mitali Boruah	-do-	Sectt. Admn. (Gazetted & P.F. Cell) Deptt.
30	Shri Munir Hazarika	-do-	Mines & Minerals Deptt.
31	Smti. Anju Sarma	-do-	Cultural Affairs Deptt.
32	Shri Prakash Singh	-do-	Estt. of Addl. Chief Secretary, WPT & BC and Soil Conservation etc. Deptt.
33	Shri Lalit Dutta	-do-	Public Works (Bldg. & NH) Deptt.

Contd./-

34	Shri Dul Ch. Borah	Jr. A.A.	Sectt. Admn. (Estt.) Deptt.
35	Smti. Niru Borah (Baruah)	-do-	General Administration Deptt.

Classes will be held from 09:30 AM to 05:00 PM daily on all working days. They are directed to report in the Secretariat Training School, Assam Administrative Staff College Campus, Khanapara, Guwahati-22 on **9th December, 2019 at 09:00AM** positively.

Sd/- Shri S.N. Das
Deputy Secretary to the Govt. of Assam
Secretariat Administration (Estt.) Department

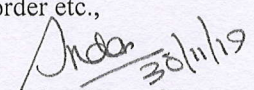
Memo No.S(E)78/2017/46-A

Dated Dispur, the 30th November, 2019

Copy to:

1. PS to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur for kind appraisal of the Commissioner & Secretary.
2. The Director of Training, Assam Administrative Staff College, Khanapara, Guwahati-22 for favour of information and necessary action.
3. The Deputy Secretary to the Govt. of Assam, AR & T (STS) Department, Assam Administrative Staff College Campus, Khanapara, Guwahati-22 for favour of information and necessary action with reference to the letter No.AR&T(STS)5/2019/13 dtd.21/11/2019.
4. Administrative Reforms & Training Department for favour of information.
5. Departments/Establishments concerned. They are requested to release the Assistant(s) concerned so as to enable them to undergo the Training as per schedule.
6. Assistants concerned. They are directed to attend the Training without fail.

By order etc.,


Deputy Secretary to the Govt. of Assam
Secretariat Administration (Estt.) Department.