



**GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR :: GUWAHATI-6**

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

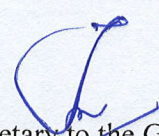
No. S(E)160/2017/88

Dated Dispur, the 12th September, 2019.

OFFICE ORDER

The following Local Administrators of eOffice are hereby selected to undergo Training on online Leave and APAR module at the Computer Room of Secretariat Administration Department, 1st Floor, Block – A, Janata Bhawan to be held on 13-09-2019 (10.30 AM to 1.00 PM) and 16-09-2019 (10.30 AM to 1.00 PM).

Sl	Name	Department
1	Mr. Jyoti Prasad Sarma (CO)	Administrative Reforms & Training Deptt.
2	Mr. Mohidul Alam Laskar (CO)	Agriculture Deptt.
3	Mr. Sarfaraz Choudhury (Jr.AA)	Animal Husbandry & Veterinary Deptt.
4	Mr. Pankaj Dey (Jr.AA)	Border Areas
5	Ms. Sunita Kumari Mishra (CO)	Chief Secretary Office
6	Mr. Aashish Saikia (Jr.AA)	CM Secretariat Deptt.
7	Mr. Jimmy Khaklary (Jr.AA)	Co-operation Deptt.
8	Ms. Babita Bhattacharjya (CO)	Cultural Affairs Deptt.
9	Ms. Shatabdi Chetia (Jr.AA)	Elementary Education Deptt.
10	Mr. Sanjib Barman (Jr.AA)	Excise Department Deptt.
11	Mr. Mujammile Ali (Jr.AA)	Finance Deptt.
12	Mr. Punam Dutta Choudhury (Jr.AA)	Finance Deptt.
13	Mr. Gitam Baruah (Jr.AA-Tax)	Finance Deptt.
14	Ms. Monmi Borthakur (Jr.AA)	Fishery Department
15	Mr. Avinav Kaushik Das (Jr.AA)	Food CS&CA Deptt.
16	Ms. Bornali Gogoi (Jr.AA)	General Administrative Deptt.
17	Ms. Urmi Mala Mahanta (CO)	General Administrative Deptt.
18	Mr. Pranabjyoti Bhuyan (Jr.AA)	Guwahati Development Department
19	Mr. Gitashree Talukdar (Sr.AA)	Handloom Textiles & Sericulture
20	Mr. Kishor Kalita (CO)	Health & Family Welfare(A) Deptt.
21	Mr. Lakhyajit Sonowal (CO)	Health & Family Welfare(B) Deptt.
22	Mr. Rabindra Pathak (Sr. Gr. CO)	Higher Education Deptt.
23	Ms. Upama Ray (CO)	Hill Areas Deptt.
24	Mr. Anangalal Das (CO)	Home & Political Deptt


Joint Secretary to the Govt. of Assam,
Secretariat Administration Department

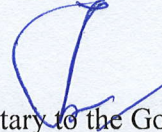
Memo No. S(E) 160/2017/88-A

Dated Dispur, the 12th September, 2019.

Copy to:

1. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Deptt. for kind information of Commissioner & Secretary.
2. P.S. to Secretary to the Govt. of Assam, SA Deptt. for kind information of the Secretary.
3. Shri T. K. Gogoi, Sr. Technical Director, NIC, Dispur, Ghy-06 for information and necessary action. He is requested kindly to prepare and submit a schedule for the same training for 43 other Local Administrators of rest of the departments.
4. Departments concerned. They are requested to ensure participation of the concerned staff in the training program.
5. Persons Concerned. They are requested to attend the training according to the schedule.
6. sad.assam.gov.in
7. Office copy.

By Order etc.,



Joint Secretary to the Govt. of Assam,
Secretariat Administration Department