



(36A)

GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6
Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No. S(E) 106/2019/23

Dated : Dispur, the 21st October, 2019

From : Shri N. Boro
Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department
Dispur, Guwahati-781006.

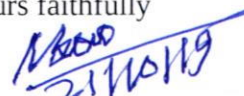
To : 1) Superintendent
Animal Husbandry & Veterinary Department
2) Superintendent
Administrative Reforms and Training Department
3) Superintendent
Agriculture Department
4) Superintendent
Assam Human Rights Commission
5) Superintendent
Border Protection & Development Department
6) Superintendent
Co-Operation Department
7) Superintendent
Chief Ministers Secretariat
8) Superintendent
Cultural Affairs Department
9) Superintendent
Excise Department
10) Superintendent
Election Department

Sub : Training of Administrative Assistant and Computer Operators regarding
Implementation of online ACR Module.

Sir,

With reference to the subject cited above, I am directed to inform you that a training on "implementation of online ACR Module" and other related modules is scheduled to be held at the Conference room of SAD & GAD, A Block, 2nd Floor and you are therefore requested to direct all Administrative Assistant and Computer Operators of your Department to attend the training as per date and time mentioned at Annexures enclosed herewith.

Yours faithfully


Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department

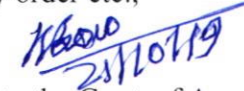
Memo No. S(E) 106/2019/23-A

Dated : Dispur, the 21st October, 2019

Copy to :-

1. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati – 781006 for kind appraisal of Comm & secretary.
2. P.S. to Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati – 781006 for kind appraisal of secretary.
3. SIO, NIC for information with a request to kindly depute Smti. B. Duarah, Technical Director, NIC for the training accordingly.
4. Smti Anindita Kashyap, ACS, Protocol Officer, GAD for kind information.
5. Nazir, he is requested to provide tea and snacks for the above mentioned training.

By order etc.,


Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department

o/c

22nd October, 2019 from 12.30 PM to 1.30 PM

| | | |
|----|---------------------------|--|
| 1 | Smti Mouchumi Baruah | Animal Husbandry & Veterinary Department |
| 2 | Shri Atul Kr. Das | Animal Husbandry & Veterinary Department |
| 3 | Shri Subhas Kalita | Animal Husbandry & Veterinary Department |
| 4 | Sri Sabha Ram Daimary | Administrative Reforms and Training Department |
| 5 | Sri Subhajit Paul | Administrative Reforms and Training Department |
| 6 | Smti. Tejkumari Gond | Agriculture Department |
| 7 | Sri Gautam Bordoloi | Agriculture Department |
| 8 | Shri Kashrul Islam Laskar | Agriculture Department |
| 9 | Sri Sridhar Roy | Agriculture Department |
| 10 | Smti. Pranta Borphukan | Assam Human Rights Commission |
| 11 | Shri Prabin Kr. Talukdar | Border Protection & Development Department |
| 12 | Sri Binoy Das | Border Protection & Development Department |
| 13 | Shri Dipak Daimary | Border Protection & Development Department |
| 14 | Smti. Bhabani Teron | Co-Operation Department |
| 15 | Smti. Tribenee Patir | Co-Operation Department |
| 16 | Sri Anjan Bhattacharjee | District Monitoring Cell(Under CM Secretariat) |
| 17 | Shri Arabinda Barman | Chief Ministers Secretariat |
| 18 | Sri Bhupen Chetia | Chief Ministers Secretariat |
| 19 | Sri Girindra Kr. Sarmah | Chief Ministers Secretariat |
| 20 | Sri Prabal Jyoti Medhi | Chief Ministers Secretariat |
| 21 | Pratul Ch Sarma | Chief Ministers Secretariat |
| 22 | Smti. Bharati Pathak | Cultural Affairs Department |
| 23 | Shri Ajit Pathak | Cultural Affairs Department |
| 24 | Sri Abhijit Medhi | Excise Department |
| 25 | Smti. Subarna Mahanta | Excise Department |
| 26 | Shri Nalini Deka Das | Election Department |

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|----|---------------------------|--|
| 27 | Sri Sarangapani Das | Election Department |
| 28 | Sri Dipankar Dutta | Election Department |
| 29 | Shri Mrinal Ch. Das | Election Department |
| 30 | Shri Dipankar Deka | Administrative Reforms and Training Department |
| 31 | Shri Indra Kalita | Agriculture Department |
| 32 | Smti. Sunny Gogoi | Agriculture Department |
| 33 | Shri Pankaj Dey | Border Protection & Development Department |
| 34 | Shri Amal Ch. Bora | Co-Operation Department |
| 35 | Sri Brajen Bharali | Chief Ministers Secretariat |
| 36 | Shri Sarbeswar Hazarika | Chief Ministers Secretariat |
| 37 | Shri Satish Ch. Bezbaruah | Chief Ministers Secretariat |
| 38 | Smti. Debjani Das | Cultural Affairs Department |
| 39 | Smti. Laisram Chaubi | Excise Department |
| 40 | Shri Jitendra Kr. Deka | Election Department |
| 41 | Shri Sumanta Hazarika | Election Department |
| 42 | Shri Kamini Kanta Kalita | Election Department |
| 43 | Smti Jaya Nath | Agriculture Department |
| 44 | Smti Rita Baruah | Administrative Reforms and Training Department |
| 45 | Smti. Lipika Roy | Border Protection & Dev. Deptt. |
| 46 | Barun Kumar Rajmedhi | Chief Minister's Sectt. |
| 47 | Gareswar Boro | Chief Minister's Sectt. |
| 48 | Arghya Mukherjee | Chief Minister's Sectt. |
| 49 | Alok kr. Deb | Chief Minister's Sectt. |

Handwritten signature and date:
 21/10/19

| 22 nd October, 2019 from 3.30 PM to 4.30 PM | | |
|--|--------------------------|--|
| 1 | Smti. Rupali Bora | Animal Husbandry & Veterinary Department |
| 2 | Banshidhar Kakati | Animal Husbandry & Veterinary Department |
| 3 | Smti. Shewali Das | Animal Husbandry & Veterinary Department |
| 4 | Shri Pradip Ch. Bordoloi | Administrative Reforms and Training Department |
| 5 | Dimpi Neog | Administrative Reforms and Training Department |
| 6 | Shri Biju Deka | Agriculture Department |
| 7 | Shri Jyotirmoy Kalita | Agriculture Department |
| 8 | Smti. Papor Mehta | Agriculture Department |
| 9 | Smti. Rimi Baruah | Agriculture Department |
| 10 | Smti Tripti Dutta | Border Protection & Development Department |
| 11 | Smti. Rubi Khaklari | Border Protection & Development Department |
| 12 | Sri Nayan Jyoti Das | Border Protection & Development Department |
| 13 | Shri Manash Jyoti Sarma | Co-Operation Department |
| 14 | Smti. Sima Bora | Co-Operation Department |
| 15 | Sri Bubul Das | Chief Ministers Secretariat |
| 16 | Shri Kancheng Mohan | Chief Ministers Secretariat |
| 17 | Smti. Manjula Saikia | Chief Ministers Secretariat |
| 18 | Sri Bipul Ch. Das | Chief Ministers Secretariat |
| 19 | Smti. Panchali Dutta | Cultural Affairs Department |
| 20 | Sri Pradip Borah | Excise Department |
| 21 | Imdadul Islam | Election Department |
| 22 | Smti. Priyanka Teron | Election Department |
| 23 | Sri Prasanta Mena | Election Department |
| 24 | Shri Sharfaraz Choudhury | Animal Husbandry & Veterinary Department |
| 25 | Smti. Ila Mitra Roy | Administrative Reforms and Training Department |
| 26 | Smti. Priyanka Sarma | Agriculture Department |

Handwritten signature and date:
 21/10/19

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|----|--------------------------|--|
| 27 | Smti. Anindita Das | Agriculture Department |
| 28 | Shri Pankaj Kr. Das | Agriculture Department |
| 29 | Shri Promod Ch. Deka | Assam Human Rights Commission |
| 30 | Shri Kirti Taye | Border Protection & Development Department |
| 31 | Tansim Nishat Ahmed | Co-Operation Department |
| 32 | Smti. Jimmy Khaklary | Co-Operation Department |
| 33 | Shri Kailash Ch. Deka | Chief Ministers Secretariat |
| 34 | Shri Ashish Saikia | Chief Ministers Secretariat |
| 35 | Smti. Ayetree Mazumdar | Chief Ministers Secretariat |
| 36 | Shri Anthony Kharmodai | Cultural Affairs Department |
| 37 | Smti. Anju Sarma | Cultural Affairs Department |
| 38 | Shri Sanjib Barman | Excise Department |
| 39 | Smti. Barnali Konwar | Election Department |
| 40 | Shri Manash Jyoti Gogoi | Election Department |
| 41 | Shri Anil Kr. Chouhan | Election Department |
| 42 | Mohidul Alam Laskar | Agriculture Department |
| 43 | Jyoti Prasad Sarma | Administrative Reforms and Training Department |
| 44 | Smti Bobita Gogoi | Administrative Reforms and Training Department |
| 45 | Shri Bhaskar Jyoti Sarma | Border Protection & Dev. Deptt. |
| 46 | Dilip Mahato | Chief Minister's Sectt. |
| 47 | Pankaj Barkataki | Chief Minister's Sectt. |
| 48 | Mintu Sarma | Chief Minister's Sectt. |
| 49 | Shri Bubul Borah | Chief Minister's Sectt. |

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