



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT
DISPUR ::: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No. S(E) 106/2019/47

Dated : Dispur, the 25th October, 2019

From : Shri N. Boro
Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department
Dispur, Guwahati-781006.

- To :
- 1) Superintendent
Panchayat & Rural Development (C) Department
 - 2) Superintendent
Parliamentary Affairs Department
 - 3) Superintendent
Passport Department
 - 4) Superintendent
Pension & Public Grievances Department
 - 5) Superintendent
Personnel (A) Department
 - 6) Superintendent
Personnel (B) Department
 - 7) Superintendent
Political (A) Department
 - 8) Superintendent
Political (B) Department
 - 9) Superintendent
Printing & Stationery Department
 - 10) Superintendent
Public Enterprises Department
 - 11) Superintendent
Public Health Engineering Department
 - 12) Superintendent
Public Works Department
 - 13) Superintendent
Revenue & Disaster Management (Relief & Rehabilitation) Department
 - 14) Superintendent
Revenue & Disaster Management (Registration) Department
 - 15) Superintendent
Revenue & Disaster Management (LR) Department
 - 16) Superintendent
Revenue & Disaster Management (Reforms) Department
 - 17) Superintendent
Revenue & Disaster Management (General) Department
 - 18) Superintendent
Revenue & Disaster Management (Settlement) Department
 - 19) Superintendent
Revenue & Disaster Management (D.M.Cell) Department
 - 20) Superintendent
Science & Technology Department
 - 21) Superintendent
Act East Policy Affairs Department
 - 22) Superintendent
Skill, Employment & Entrepreneurship Department
 - 23) Superintendent
Sports & Youth Welfare Department
 - 24) Superintendent
Social Welfare Department
 - 25) Superintendent
Soil Conservation Department
 - 26) Superintendent
Tea Tribes Welfare Department

N. Boro
25/10/19

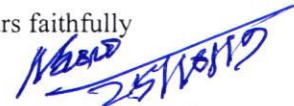
- 87
- 27) Superintendent
Tourism Department
 - 28) Superintendent
Transport Department
 - 29) Superintendent
Transport (TSP Cell) Department
 - 30) Superintendent
Transformation & Development Department
 - 31) Superintendent
Urban Development (T&CP Cell) Department
 - 32) Superintendent
Urban Development (Municipal Administration Wing) Department
 - 33) Superintendent
Welfare of Plain Tribes & Backward Classes Department
 - 34) Superintendent
Welfare of Minorities Development Department

Sub : Training of Administrative Assistant and Computer Operators regarding Implementation of online ACR Module.

Sir,

With reference to the subject cited above, I am directed to inform you that a training on "implementation of online ACR Module" and other related modules is scheduled to be held at the Conference room of SAD & GAD, A Block, 2nd Floor and you are therefore requested to direct all Administrative Assistant and Computer Operators of your Department to attend the training as per date and time mentioned at Annexures enclosed herewith.

Yours faithfully


Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department

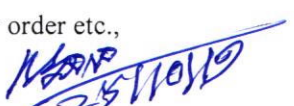
Memo No. S(E) 106/2019/47-A

Dated : Dispur, the 25th October, 2019

Copy to :-

1. P.S. to Commissioner & Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati – 781006 for kind appraisal of Comm & secretary.
2. P.S. to Secretary to the Govt. of Assam, Secretariat Administration Department, Dispur, Guwahati – 781006 for kind appraisal of secretary.
3. SIO, NIC for information with a request to kindly depute Smti. B. Duarah, Technical Director, NIC for the training accordingly.
4. Smti Anindita Kashyap, ACS, Protocol Officer, GAD for kind information.

By order etc.,


Deputy Secretary to the Govt. of Assam,
Secretariat Administration (E) Department

o/c

29 th October, from 10.00AM to 11.00 A.M		
1	Smti. JuriPathak	Panchayat& Rural Development (C) Department
2	Smti. Kanika Rani Mazumdar	Panchayat& Rural Development (C) Department
3	Smti. ArpanaBaruah	Panchayat& Rural Development (C) Department
4		
5	ShriMatiyurRahmanSaikia	Parliamentary Affairs Departmen
6	Smti. Maikan Devi	Parliamentary Affairs Department
7	ShriNabajyotiBorthakur	Passport Department
8	ShriPrasanna Kr. Das	Passport Department
9		
10	Sri ParthaPratimSarma	Pension & Public Grievances Department
11	Sri DamayantiRajbongshi	Pension & Public Grievances Department
12	PadminiBongjang	Pension &Public Grievances Department
13	Smti. Satarupa (Purkayastha) Roy	Pension & Public Grievances Department
14	ShriBijuHazarika	Pension & Public Grievances Department
15	ShriAnkurSarma	Personnel (A) Department
16	SashadharSonowal	Personnel (A) Department
17	ShriHangshadharTalukdar	Personnel (A) Department
18	Smti. Bornalee Das	Personnel (A) Department
19	ShriPranabKarjee	Personnel (A) Department
20	Sri JintuThakuria	Personnel (A) Department
21	Smri.Krishnawati Das	Personnel (A) Department
22	Sri Arup Bezbaruah	Personnel (A) Department
23	Smti. DharitriDekaBaruah	Personnel (A) Department
24	ShriGopalMedhi	Personnel (A) Department
25	Sri Romendra Deb	Personnel (B) Department
26	Sri Shri Manish Das	Personnel (B) Department
27	ShriGajindra Kr. Ray	Political (A) Department
28	Sri Biraj Kr Das	Political (A) Department
29	Sri Mahesh Mili	Political (A) Department
30	Sri Awadhesh Kumar (Lokayukta Cell)	Political (A) Department
31	ShriDigantaKuli	Political (A) Department
32	ShriGunarajGogoi	Political (A) Department
33	ShriMoneshKemprai	Political (A) Department
34	ShriAnimeshChoudhury	Political (A) Department
35	Shri Siddhartha Sankar Das	Political (A) Department
36	ShriBhupenDeka (Vigilance Cell)	Political (A) Department
37	SmtiMayurimaSarmah	Passport Department
38	ManashProtim Borah	Personnel (A) Department
39	SmtiGitamoniGogoi	Personnel (B) Department
40	NayanjyotiBuragohain	Political (A) Department
41	ShriPinkuGayan	Political (A) Department
42	Shri Rajesh Kalita	Political (B) Department
43	PrasantaPegu	Political (B) Department
44	ShriRathindraSuklabaidya	Printing & Stationery
45	SmtiBinitaDoley	Public Enterprises Department
46	ShriSourav Kr. Das	Public Health Engineering Department
47	Ramesh Rabha	Public Health Engineering Department

Handwritten signature and date:
 25/10/19

29th October, from 11.00 A.M.-12.00 A.M.

1	Shri Anil Ramchiary	Political (B) Department
2	Sri Bhadra Chetia	Political (B) Department
3	Shri Rahul Jyoti Doley	Political (B) Department
4	Shri Pranjal Pratim Borah	Printing & Stationery Department
5	Smti Babima Gogoi	Public Enterprises Department
6	Smti. Rejma Sultana	Public Enterprises Department
7	Sri Monoj Malakar	Public Enterprises Department
8	Smti. Kakoli Dutta	Public Health Engineering Department
9	Shri Saurav Baruah	Public Health Engineering Department
10	Smti. Puspa Borgohain, NH	Public Works Department
11	Sri Dharendra Patowary (Budget)	Public Works Department
12	Smti. Sapja Begum (Estt.B, Roads)	Public Works Department
13	Smti. Madhuri (Baruah) Bordoloi	Public Works Department
14	Smti. Puspanjali Das(B&NH)	Public Works Department
15	Smti. Bani Deka Gogoi	Public Works Department
16	Smti. Urmimala Das (Comn., NH & Bld.)	Public Works Department
17	Shri Nabajyoti Mazumdar	Public Works Department
18	Smti. Saleha Begum	Public Works Department
19	Smti. Nizara Das (Bill .Rd)	Public Works Department
20	Sri Rajendrajit Tamuli (Estt. B, Roads)	Public Works Department
21	Shri Ranjan Talukdar	Public Works Department
22	Smti Kanika Saikia	Public Works Department
23	Shri Mridul Mahanta	Public Works Department
24	Shri Kandarpa Kalita (Roads)	Public Works Department
25	Syed Sadique-Ul Zakariah, (Bldg.)	Public Works Department
26	Shri Achutananda Kalita	Public Works Department
27	Smti Pratibha Pujari	Public Works Department
28	Smti. Tulika Sonowal Machahari	Revenue & Disaster Management(Relief & Rehabilitation) Department
29	Sri Pabitra Kr. Bhuyan	Revenue & Disaster Management(Relief & Rehabilitation) Department
30	Shri Pulen Sarma	Revenue & Disaster Management (Registration) Department
31	Sri Mausam Rai	Revenue & Disaster Management (LR) Department
32	Susmita Nath	Revenue & Disaster Management (LR) Department
33	Smti. Bhanumoti Ojha	Revenue & Disaster Management (Reforms) Department
34	Shri Madan Ch. Nath	Revenue & Disaster Management (Reforms) Department
35	Sri Dinesh Ch. Boro	Revenue & Disaster Management (General) Department
36	Sri Prafulla Morang	Revenue & Disaster Management (General) Department
37	Sri Dwijen Barman	Revenue & Disaster Management (Settlement) Department
38	Sri Manas Saikia	Revenue & Disaster Management (Settlement) Department
39	Smti. Shibani Paul Boro	Science & Technology Department
40	Smti. Bijoya Yein	Science & Technology Department
41	Sri Raju Das	Act East Policy Affairs Department
42	Subhash Das	Public Enterprises Department
43	Shri Bishnu Boro	Public Works(Roads) Deptt
44	Shri Pranab Mech	Public Works(Roads) Deptt
45	Kangkan Kalita	Public Works (Building & NH) Deptt
46	Hirak Chakraborty	Public Works (Building & NH) Deptt
47	Geetashri Boruah	Public Works(Roads) Deptt
48	Smti Nirmala Basumatary Pegu	Public Works (Building & NH) Deptt

Handwritten signature and date:
 25/10/19

29th October, from 12.00 P.M.-1.00 P.M.

1	Smti. Laishram Preeti Devi	Political (B) Department
2	Smti. Luna Sarma	Political (B) Department
3	Shri Amarjyoti Gogoi	Political (B) Department
4	Shri Deepjyoti Bania	Political (B) Department
5	Shri Partha Hazarika	Printing & Stationery Department
6	Smti. Malabika Roy Goswami	Public Enterprises Department
7	Shri Khagen Rajkonwar	Public Enterprises Department
8	Smti. Padmini Boro	Public Enterprises Department
9	Sri Jayanta Das	Public Health Engineering Department
10	Smti. Uddipta Krishna Das	Public Health Engineering Department
11	Smti. Anjana Begum (NH & Building)	Public Works Department
12	Smti. Annapurna Sutradhar (Estt.B)	Public Works Department
13	Sri Dilip Ch Das	Public Works Department
14	Sri Dwijendra Sarma (NH & Bld. Budget)	Public Works Department
15	Smti. Luna Sonowal	Public Works Department
16	Smti. Dipanwita sonowal (NH&BR)	Public Works Department
17	Benazir Sultana Mazumdar	Public Works Department
18	Smti. Girija Das	Public Works Department
19	Shri Rana Mazumdar	Public Works Department
20	Smti. Prativa Talukdar	Public Works Department
21	Sri Prasanna Baishya (Rd)	Public Works Department
22	Sri Munindra Ch. Nath	Public Works Department
23	Smti. Rumi Borah Lekharu (B&NH)	Public Works Department
24	Lalremthang Khawzawl (Audit)	Public Works Department
25	Sri Atabur Rahman	Public Works Department
26	Smti. Subhadra Das,(Budget)	Public Works Department
27	Smti. Malavika PhukanChetia ((NH&Bld.)	Public Works Department
28	Smti Santi Chaya Hatibaruah	Public Works Department
29	Shri Uddipta Sarma, (Roads)	Public Works Department
30	Shri Himan Dutta(Highway)	Public Works Department
31	Smti. Devajani Pait	Revenue & Disaster Management(Relief & Rehabilitation) Department
32	Smti. Unicy L. Nampui	Revenue & Disaster Management(Relief & Rehabilitation) Department
33	Shri Rajendra Chouhan	Revenue & Disaster Management(Relief & Rehabilitation) Department
34	Smti. Mamun Dutta	Revenue & Disaster Management (Registration) Department
35	Smti. Kasturi Neog	Revenue & Disaster Management (LR) Department
36	Shri Rohit Kutum	Revenue & Disaster Management (LR) Department
37	Shri Anjan Deka	Revenue & Disaster Management (D.M.Cell) Department
38	Smti. Gitanjali Gogoi	Revenue & Disaster Management (Reforms) Department
39	Smti. Sabita Phukan Mazumdar	Revenue & Disaster Management (Reforms) Department
40	Shri Uttam Das	Revenue & Disaster Management (Reforms) Department
41	Smti Purbali Bhattacharjee	Revenue & Disaster Management (General) Department
42	Md Asraf Ali	Revenue & Disaster Management (General) Department
43	Letkhoisiem Doungel	Revenue & Disaster Management (Settlement) Department
44	Neelkamal Das	Revenue & Disaster Management (Settlement) Department
45	Deborah Daimari	Public Works(Roads) Deptt
46	Dipanka Hazarika	Public Works(Roads) Deptt
47	Nandeswar Rongpi	Public Works(Roads) Deptt
48	Gitamoni Kurmi	Public Works (Building & NH) Deptt

Handwritten signature and date: 25/10/19

29th October, from 2.30 P.M.-3.30 P.M.

1	Smti. Durlova Sonowal (NH & Building)	Public Works Department
2	Hema Prova (Borbara) Gogoi (Bill Br., Rd)	Public Works Department
3	Ashok Kr Bhattacharyya(Audit)	Public Works Department
4	Smti. Nitumoni Baruah (Roads)	Public Works Department
5	Smti. Zinnia Buragohain (NH & BR)	Public Works Department
6	Shri Upendra Kalita	Public Works Department
7	Shri Khagen Sarma(Estt-B)	Public Works Department
8	Shri Swapan Mandal (Audit)	Public Works Department
9	Shri Diganta Talukdar	Public Works Department
10	Shri Rabi Ch. Morang (B & NH)	Public Works Department
11	Smti. Abha Rani Das (Roads)	Public Works Department
12	Smti. Nipasha Deka (Roads)	Public Works Department
13	Sri Nipal Nath	Public Works Department
14	Shri Anowar Hussain	Public Works Department
15	Smti Gitanjali Kalita Hazarika	Public Works Department
16	Shri Chandan Doley	Public Works Department
17	Shri Ripunjoy Talukdar(Roads)	Public Works Department
18	Shri Sanghamitra Chetia, (Bldg.)	Public Works Department
19	Shri Pallab Kr Bora	Revenue & Disaster Management(Relief & Rehabilitation) Department
20	Shri Kongkan Choudhury	Revenue & Disaster Management(Relief & Rehabilitation) Department
21	Sri Kripal Sindhu Das	Revenue & Disaster Management (Registration) Department
22	Smti. Kabita Hazarika	Revenue & Disaster Management (LR) Department
23	Shri Ananda Kr. Sinha	Revenue & Disaster Management (LR) Department
24	Shri Madhurya Baruah	Revenue & Disaster Management (LR) Department
25	Sri Gadadhar Deka	Revenue & Disaster Management (D.M.Cell) Department
26	Shri Dibyajyoti Gogoi	Revenue & Disaster Management (Reforms) Department
27	Shri Biren Haloi	Revenue & Disaster Management (Reforms) Department
28	Shri Nareswar Saikia	Revenue & Disaster Management (General) Department
29	Smti. Draupadi Taludar Das	Revenue & Disaster Management (General) Department
30	Smti. Kabita Borah	Revenue & Disaster Management (Settlement) Department
31	Smti. Navanita Gogoi	Revenue & Disaster Management (Settlement) Department
32	Ratul Gogoi	Revenue & Disaster Management (Settlement) Department
33	Jyotirupa Thakur	Science & Technology Department
34	Shri Mehdiuz Zaman	Science & Technology Department
35	Shri Dilip Sen Deka	Science & Technology Department
36	Shri Dwigen Gogoi	Act East Policy Affairs Department
37	Shri Sumit Kr. Sharma	Act East Policy Affairs Department
38	Shri Brij Bhushan Singh	Public Works(Roads) Deptt
39	Shri Simanta Kr. Gogoi	Public Works(Roads) Deptt
40	Shri Monoj Patowary	Public Works(Roads) Deptt
41	Nashir Uddin Dewan	Public Works (Building & NH) Deptt
42	Partha Senapati	Public Works (Building & NH) Deptt
43	Shri Tapan Sarma	Revenue & DM (Settlement) Deptt
44	Shri Utpal Borah	Revenue & DM(LR) Deptt
45	Pankaj Deka	Revenue & DM(LR) Deptt
46	Sima Rani Gogoi	Revenue & DM(General) Deptt
47	Shri Chabin Ch. Das	Revenue & D.M.(Reforms) Deptt

Md. M. M. M.
25/10/19

29 th October, from 03.30 P.M.-04.30 P.M.		
1	Smti. Kaku Goswami	Skill, Employment & Entrepreneurship Department
2	Shri Ananta Ram Kalita	Skill, Employment & Entrepreneurship Department
3	Smti. Jyotsna Bhuyan	Skill, Employment & Entrepreneurship Department
4	Smti. Phulmani Basumatary	Skill, Employment & Entrepreneurship Department
5	Shri Digen Ch. Das	Sports & Youth Welfare Department
6	Smti. Geetu Bora	Sports & Youth Welfare Department
7	Shri Kamalesh Gogoi	Sports & Youth Welfare Department
8	Shri Rabindra Nath Sarma	Social Welfare Department
9	Shri Ram Naumi Sarma	Social Welfare Department
10	Smti Nianglenkim Koch	Social Welfare Department
11	Shri Dilip Kr. Sarma	Social Welfare Department
12	Paban Ch. Roy	Social Welfare Department
13	Shri Upakul Sarma	Social Welfare Department
14	Shri Lienkhup Haolai	Soil Conservation Department
15	Smti. Sushmita Sarma	Soil Conservation Department
16	Shri Kishanu Hazarika	Tea Tribes Welfare Department
17	Shri Khanindra Das	Tea Tribes Welfare Department
18	Jayashree Deka	Tourism Department
19	Md. Imran Hussain	Tourism Department
20	Reema Jyoti Deka	Transport Department
21	Smti. Anita Taye Pegu	Transport Department
22	Shri Keshabananda Dutta	Transport Department
23	Sri Mukti Nath Roy	Transport (TSP Cell) Department
24	Labanya Konwar	Transformation & Development Department
25	Smti. Aruna Devi	Transformation & Development Department
26	Smti. Manisha Kutum	Transformation & Development Department
27	Sri Hriday Ranjan Choudhury	Urban Development (T&CP Cell) Department
28	Shri Girijananda Goswami	Urban Development (T&CP Cell) Department
29	Smti. Convention Neingaite	Urban Development (T&CP Cell) Department
30	Shri Tapan Kr. Baishya	Urban Development (T&CP Cell) Department
31	Sri Hari Bhagwan Singh	Urban Development (Municipal Administration Wing) Department
32	Sri Dulal Ch. Kalita	Urban Development (Municipal Administration Wing) Department
33	Smti Mira Begum	Urban Development (Municipal Administration Wing) Department
34	Smti. Manju Rani Rajbongshi	Urban Development (Municipal Administration Wing) Department
35	Sri Kankan Bhagawati	Welfare of Plain Tribes & Backward Classes Department
36	Smti Sima Devi	Welfare of Plain Tribes & Backward Classes Department
37	Shri Anoj Pegu	Welfare of Plain Tribes & Backward Classes Department
38	Shri Manabendra Rabha	Welfare of Plain Tribes & Backward Classes Department
39	Shri Bhaskar Jyoti Pegu	Welfare of Plain Tribes & Backward Classes Department
40	Sri Faijul Haque	Welfare of Minorities Development Department
41	Sri Ram Bordoloi	Welfare of Minorities Development Department
42	Sabiha Rahman	Revenue & DM(LR)
43	Nayanmoni Boro	Revenue & DM(General)
44	Sri Lakshmi Ram Das	Revenue & DM(General)
45	Shri Dipak Kr. Kalita	Revenue & DM (Registration)
46	Kabita Kalita	Revenue & D.M.(Reforms)
47	Jyoti Prasad Nath	Revenue & DM(R&R)
48	Parbin Sultana	Revenue & DM(R&R)
49	Shri Mahendra Boro	Revenue & D.M. (D.M. Cell)

Handwritten signature
25/10/19