



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION DEPARTMENT
DISPUR :: GUWAHATI-6

Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in

No. S(E)53/2013/521

Dated Dispur, the 21st October, 2019.

ADVERTISEMENT

Online applications are invited from intending eligible candidates who are citizen of India as defined in the Constitution of India having registration in Employment Exchanges in the State of Assam for filling up of the following vacancies in the cadre of Driver post in Assam Secretariat (Civil) in the scale of Pay Band 14,000 /- – 49,000 /- plus Grade Pay of 5,200 /- plus other allowances as admissible under Rules.

Name of post : Driver

Vacancies : Total = 11 Nos.

Reservation : (1) UR - 9
(2) S.C. - Nil
(3) S.T.(P) - Nil
(3) S.T.(H) - 1
(4) O.B.C./M.O.B.C. - Nil
(5) E.W.S. (Economically Weaker Section) - 1

Essential qualification :

- (1) Minimum educational qualification is H.S.L.C. Examination passed or equivalent from a recognised Board/ Council of Government of Assam.
- (2) A candidate must possess a valid Driving License (Cab).

Age : Must not be less than 18 years and more than 44 (forty four) years as on 01-01-2019. Upper age limit is relaxable by 3 (three) years for OBC/MOBC and 5 (five) years for SC/ST candidates. The age limit of the candidates will be calculated on the basis of the Matriculation / HSLC Admit Card / Certificate issued by a recognized Board / Council and no other document shall be accepted in lieu thereof for the purpose.

Application fees : Nil.

Mode of Selection :

A candidate have to appear in the following examination for selection.

Phase-I : Candidates whose applications are accepted will be required to appear in the Written Test on Driving knowledge on Traffic Rules & Traffic Signals to be held at Guwahati on the date to be notified later on. The Driving knowledge on Traffic Rules & Traffic Signals will be of 100 marks.

Phase-II : Against each vacancy four candidates will be short listed on the basis of the marks obtained in the Written Test on Driving knowledge on Traffic Rules & Traffic Signals. The short listed candidates will have to appear alongwith all original testimonials in the Driving Skill Test to be held at Guwahati to be notified later on. The Driving Skill Test will be of 100 marks.

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How to apply :

CANDIDATES ARE REQUIRED TO APPLY IN PRESCRIBED FORM THROUGH ONLINE MODE ONLY. NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED.

- Instructions for filling up prescribed online form will be available in website <http://niyog.assam.gov.in/sad>.
- Before applying online, candidates are advised to carefully go through the instructions provided in the above website. Candidates are required to upload a latest passport size photograph, photocopy of the Admit Card/ Certificate of H.S.L.C. examination, Scanned Signature, Employment Exchange Registration Certificate, Caste Certificate (in case of reserved category candidates), Discharge Book No. & Date, place of issue (in respect of Ex-Servicemen) and copy of BPL Certificate in case of candidates of BPL families. No other document i.e. the hard copy of the online application form registration slip etc. are required to be sent to the Secretariat Administration (Estt.) Deptt., Vehicle Cell.

Since the application are submitted online, the question of submission of applications through proper channel in case of the candidates already employed becomes redundant. However, such candidates shall intimate their appropriate appointing authorities about submission of application in writing.

The candidates already employed should note that the prerogative for according permission to appear in Written Examination / join services on being selected by the Secretariat Administration (Estt.) Department, Vehicle Cell in due course of time shall rest upon the appropriate authority. The Secretariat Administration (Estt.) Department, Vehicle Cell shall not be in any way responsible / accountable in the event of not according permission to appear in the Test / join service after selection.

Online form may be filled up **w.e.f. 11:00 A.M. of 22-10-2019 to 04:00 P.M. of 05-11-2019 only**. No application will be filled up after expiry of the given time as the link will be disabled.

The applicants are advised to submit only a single application. However, if due to any unavoidable situation he/she submits another multiple applications, he/she will ensure that the application with the higher Registration Number is completed in all respect which will be accepted by the Secretariat Administration (Estt.) Department, Vehicle Cell.

Decision of the Secretariat Administration (Estt.) Department, Vehicle Cell as to the eligibility or otherwise of a candidate for admission to the Test shall be final.

No TA/DA will be admissible for attending the Test/Interview.

Canvassing directly or indirectly by any means will be treated as a disqualification.

Sd /- Dr. M. Angamuthu, IAS
Commissioner & Secretary to the Govt. of Assam,
Secretariat Administration Department

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Memo No. S(E)53/2013/521-A

Dated Dispur, the 21st October, 2019.

Copy forwarded to :-

- (1) P.S. to the Principal Secretary to Hon'ble Chief Minister, Assam.
- (2) S.O. to Chief Secretary, Assam.
- (3) P.S. to Commissioner & Secretary, Secretariat Administration Department.
- (4) The Director, Information & Public Relations, Assam, Dispur, Guwahati-6. He is requested to take immediate necessary action to publish of this advertisement in local daily Assamese, Bengali and English news papers for wide publicity. He is also requested to forward one copy of each of such advertisement to this Department for record.
- (5) The Director, Employment & Craftsman Training, Assam, Rehabari, Guwahati for circulation of the advertisement through Employment Exchanges in Assam. This has the reference to this Department's earlier letter No. S(E) 53/2013/494, Dtd. 19-11-2018.
- (6) S.I.O., NIC, Assam Unit. She is requested to upload this advertisement in the Govt. Website.
- (7) Website Content Manager, S.A. (E) Deptt., Vehicle Cell for information and to upload this advertisement in the Secretariat Administration Department's website.
- (8) The Director, Assam Govt. Press, Bamunimaidan, Guwahati-21. He is requested to take immediate action for publication of the advertisement in an extra-ordinary issue of Assam Gazette.
- (9) Notice Board.
- (10) Office copy.

By order etc.

 Deputy Secretary to the Govt. of Assam,
Seckt. Admn. (Estt.) Deptt., Vehicle Cell.