



GOVERNMENT OF ASSAM
SECRETARIAT ADMINISTRATION (NAZARAT) DEPARTMENT
DISPUR :: GUWAHATI - 6

Block - A, Ground Floor, Janata Bhawan, sad.assam@gov.in, https://sad.assam.gov.in

No. S(N) 79/2020/6

Dated Dispur the 27th October, 2020

SHORT TENDER NOTICE

Sealed Tenders affixing court fee stamp of Rs.8.25/- (eight rupees twenty five paise) only are invited from interested persons/parties/firms for disposal of unusable/damaged/broken office wooden and steel furniture (list enclosed) which are kept in the godown of Janata Bhawan.

These materials are proposed to be disposed of on "as is where is" basis to the highest bidders. Parties are to quote their highest prices for the items. All those who participated in the bidding process are requested to quote their prices for all items together.

The tenderers should deposit earnest money in the form of Banker Cheque/NSC/Demand Draft pledged in favour of the Secretary to the Govt. of Assam, Secretariat Administration Department for an amount of Rs. 5,000/- (Rupees Five thousand) only.

Quotations/bid along with requisite documents should be sealed in an envelope superscripted with the words "Bid for disposal of unusable/damaged/broken office wooden and steel furniture" address to Secretary to the Govt. of Assam, Secretariat Administration Department, Block-'A', 2nd floor, Janata Bhawan, Dispur and must reach the aforesaid address on or before **07/11/2020 up to 2.00 P.M** and will be opened on the same day at **3.30 P.M.** in the office chamber of Secretary to the Govt. of Assam, SAD in presence of the intending tenderers or their authorized agents if any. If the scheduled date and time of opening the tender is to be postponed due to any unforeseen event, the same will be opened on the next working day or on any day fixed by the Secretary, SAD & Chairman, Condemnation Board at the same place and time.

The interested parties may contact Nazir, Janata Bhawan (Mobile No. 98649-25672) within **2nd November, 2020 - 5th November, 2020** within office hours for inspecting the items.

Sd/- (Majnur Hussain, IAS)
Secretary to the Govt. of Assam
Secretariat Administration Department
Dated Dispur the 27th October, 2020

Memo No. S(N) 79/2020/6-A

Copy to:

1. P.S to Commissioner & Secretary, Secretariat Administration Department for kind information of Commissioner & Secretary.
2. P.A to Secretary, Secretariat Administration Department for kind information of Secretary.
3. The Director, Information & Public Relation, Assam, Dispur, Guwahati-6 is requested to publish above tender notice atleast in 3 leading daily news paper (English & Assamese) positively.
4. The Content manager, SA (N) Department is requested to upload the above notice in Departmental website.
5. Office Notice Board.

By order etc.....

Deputy Secretary to the Govt. of Assam
Secretariat Administration (Nazarat) Department

ANNEXURE-1

Sl. No	Item Name	Quantity (in Nos.)
1	Junior Assistant table (steel)	10
2	Steel Almirah (Big)	4
3	Full revolving chair (steel)	5
4	Wooden showcase	3
5	Officer table (wooden)	6
6	Wooden Chair	5
7	Half Revolving Chair (steel)	2
8	S-type chair (steel)	15
9	Sofa set (wooden)	2
10	Steel Almirah (Small)	2
11	Three Sitter Chair (steel)	1
12	Sr. Assistant Table (steel)	7
13	Steel Rack (Small)	5
14	G-type Chair (steel)	20
15	Wooden Computer table	2
16	Wooden shelf	2


Deputy Secretary
S.A. Department