



**GOVERNMENT OF ASSAM**  
**SECRETARIAT ADMINISTRATION (ESTT.) DEPARTMENT**  
**DISPUR ::: GUWAHATI-6**

**Block-A, Ground Floor, Janata Bhawan, sad.assam@gov.in, sad.assam.gov.in**

No.S(E)20/2015/171

Dated Dispur, 20<sup>th</sup> January, 2020.

**OFFICE ORDER**

In the interest of Public Service, the following Senior Administrative Assistants of Assam Secretariat are hereby transferred and posted to the Departments as mentioned against their names as shown below with immediate effect.

Sl.	Name, Designation and Present Deptt.		Place of posting
1	Smti. Prativa Talukdar, Sr.A.A. Secretariat Administration (Pool) Department	:	Health & FW (A) Department.
2	Shri Saurav Mitra, Sr.A.A., Welfare of Minorities Development Department	:	Estt. Of Commissioner & Secretary, Industries & Commerce, Act East Policy Departments (Shri S. S. Meenakshi Sundaram, IAS)

This has the approval of Commissioner & Secretary, Secretariat Administration Department.

Sd/- S.N. Das

Deputy Secretary to the Govt. of Assam,  
Secretariat Administration Department.

Memo No.S(E)20/2015/171-A

Dated Dispur, 20<sup>th</sup> January, 2020.

Copy for information and necessary action to:

1. P.S. to Commissioner & Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-6.
2. P.S. to Commissioner & Secretary to the Govt. of Assam, Health & FW Department Deptt., Dispur, Ghy-6, with reference to your letter No.HLA.662/2016/63, Dated 05-12-2019.
3. P.S. to Commissioner & Secretary to the Govt. of Assam, Industries & Commerce, Act East Policy Deptts., Dispur, Ghy-6.
4. P.A. to the Secretary to the Govt. of Assam, S.A. Deptt., Dispur, Ghy-06.
5. Health & FW (A) Deptt., Dispur, Ghy-6.
6. Welfare of Minorities Development Deptt., Dispur, Ghy-6.
7. S.A. (Accounts) Deptt., Dispur, Ghy-6.
8. S. A. (P.F. Cell ) Deptt., Dispur, Ghy-6.
9. Persons concerned. They are directed to report in the place of posting with intimation to this Deptt. and S.A.(Accounts) Deptt.
10. Personal file/Guard file.

11. [sad.assam.gov.in](http://sad.assam.gov.in)

By order etc.,

Deputy Secretary to the Govt. of Assam,  
Secretariat Administration Department.

*4/1/20*